

**OFFICE OF THE PRINCIPAL
ANDAMAN LAW COLLEGE**

(Affiliated to Pondicherry University and Recognised by Bar Council of India)
**ANDAMAN & NICOBAR ADMINISTRATION
Port Blair**

16th December, 2021

VACANCY NOTICE

Applications are invited from eligible candidates with following qualifications for appointment to the post of Accounts Officers in Andaman Law College, Port Blair on the terms and conditions mentioned below:

1	Eligibility & Qualification	Must be a retiree of Govt. of India/A & N Administration with not less than the rank of Head Clerk with unblemished record. Graduation in Commerce having good knowledge in tally, PFMS, GeM and E-Tender is desirable.
2	Age	Maximum age limit is 62 years.
3	Consolidated Pay	Pay will be determined on the basis of the last pay drawn minus pension or Rs. 50,000/- whichever is lower.
4	Tenure of appointment	One year initially. The ANILES reserves right to extend the tenure on satisfactory performance of the appointee.

Interested candidates willing to apply for the said post shall download the detailed advertisement and application form at <https://andamanlawcollege.andaman.gov.in>. The duly filled in application form along with self-attested photocopies of all certificates, retirement order and pension payment order should reach the email id andamanlawcollege2016@gmail.com latest by **21.12.2021 (Tuesday)**.

-Sd-

Principal (i/c)

Andaman Law College

F.No. 5-167/Admin.Structure/L.C/2017

ANDAMAN LAW COLLEGE, PORT BLAIR
APPLICATION FOR THE POST OF ACCOUNTS OFFICER ON CONTRACT
BASIS

1	Name (in Block Letters)		Affix recent passport size photograph	
2	Father's/Husband's Name			
3	Date of Birth (as mentioned in Secondary School certificate)			
4	Age			
5	Category GEN/OBC/SC/ST			
6	Address for Communication			
7	Permanent Address			
8	Contact number			
9	E-mail ID			
10	Post/Grade/Rank held at the time of retirement			
11	Name of the Department /Office from which retired			
13	Date of Retirement & Period of Service Completed			
14	Last Pay Drawn			
15	Gross Monthly Pension			
16	Educational Qualification (starting from X):			
	Sl.	Examination	Year of passing	Institution /University
				Class/ percentage
17	Any other Technical Qualification			

DECLARATION

I, hereby declare that the information furnished above are true to the best of my knowledge and belief. I do understand that in the event of any information being found false or incorrect before or after the selection, my candidature is liable to be cancelled followed by legal action.

Date:

Place:

Signature of Applicant